

## What Makes a Successful Probus Club?

### What do you think your club is doing that contributes to its success - Presidents & Vice Presidents?

#### Responses:

- (Be) open with membership.
- Interesting and entertaining.
- Tailoring club to style of club membership.
- Good trips and Co-ordinator; activities.
- Incorporation rules.
- Quality and relevance of Guest Speaker.
- Friendship.
- Inclusiveness.
- Activities which are affordable and variety.
- Excellent Guest Speaker.
- Member profiles.
- Excellent Greeters – especially to new members.
- Be open to and promote forming new groups.
- Keep meetings brief and light.
- Appointing “buddies” for new comers.
- Introducing some new activities to rejuvenate club involvement.
- Good communication.
- Greeters at the door.
- A club that has fun and a welcoming atmosphere.
- Visibility & invigorate – vibrancy.
- Average age of members – introduction of new members and seeking to obtain new members.
- Plenty of activities – interest groups.
- Fill all committee roles.

### What do you think your club is doing that contributes to its success - Secretaries & Treasurers?

#### Responses:

- Support for President – 1 year to get a handle on the role; do minutes and send out minutes before meeting.
- All correspondence to come through the Secretary.
- Note to members in response to emails – personal only.
- Minutes Secretary (only).
- Newsletter to visitors and guest speaker – printed or email.
- Committee meeting directly before monthly meeting – most clubs 2 weeks before.
- Calendar for the year’s outings, meetings and guest speakers.
- Meeting venues.
- Law – must have agenda for meetings.
- Get email address for club.
- Appropriate control of finances - Set up and work to a budget.
- Relevant people have been signed up for electronic transfers as well as signing cheques.
- Making visitors and potential new members welcome.
- Involve yourself in club activities to get the most out of it.
- Supplying financial information to the committee.
- A strong committee working together.
- Interesting Guest Speakers.
- Social Events – varied.
- Variety of Interest groups.
- Website.
- Suggestion for increasing membership – Bring a friend to a meeting.
- Networking.
- Fiscal Responsibility – from a Treasurer point of view – Have a budget and
- Present statements to members and committee, and
- Accounts audit.
- Conduit to whole club – carrying and forwarding information; PAQ info, newsletters, Probian, PSPL info.
- Responding to queries, correspondence.
- Check the Post Office box for mail.
- Hand over any correspondence to the appropriate person.
- Making everyone – new & existing members – feel welcome at the door.
- Have social events outside at private residences.
- Special Interest groups.
- Speakers and Outings.
- Put notice in Ipswich News and local papers.
- Publicity Officer – recommend be separate from Newsletter editor.
- Communicate to members and committee.
- Communicate ideas to the Executive.
- Secretary provide updates to Membership Officer – emailed membership list.
- Treasurer should ensure all members are comfortable that they will be able to pay.
- Welfare Officer – lets members know that they are thought of – sending “Thinking of You” cards to them and keeping in touch.
- Good meeting place.
- Make everyone feel inclusive with meet and greeters at the door to welcome them.
- Keep special interest groups and ensure inclusive for all members.